



Downloading Historical Data from the WeRecycle Portal

Downloading Past Reports

From the [WeRecycle Portal](#) home page, launch the 'View Past Reports' tile. Or, launch the 'View/Edit Account' tile and select the 'Past Reports' tab.

1. Select the 'Past Reports' tab.
2. Use the filters to find a single past report or a set of past reports that match your search criteria. Click 'X' icon on the right to clear your filters. You can also click on any header in the table to sort.
3. Check off specific past reports. These are the only past reports that will be downloaded if the 'Download All Reports' button is clicked.
4. Use the 'Download All Reports' button to download .pdfs of past reports in a zip file.

Past Reports

Use the drop down menu to filter or search reports or select report(s) from the All Reports list below. Please note that Report Period reflects program reporting requirement (annual or quarterly).

Program: [dropdown] Report Period: [dropdown] Sales Order: [input] Report Status: [dropdown] X

Program	Invoice Period	Report Period	Data Period	Sales Order	Report Status	Report
<input type="checkbox"/> Multi Programs	2026	2025	2024	0040019712	In Progress	View PDF
<input type="checkbox"/> Circular Materials in Alberta	2025	2024	2023	0070017826	Report Submitted	View PDF
<input type="checkbox"/> Circular Materials in Alberta	2025	2024	2023	0070017725	Report Submitted	View PDF
<input type="checkbox"/> SK Recycles	2026	2025	2024	0040019560	In Progress	View PDF
<input type="checkbox"/> Automotive Materials Stewardship	2021	2021	2021	0000086397	Q4 In Progress	View PDF
<input type="checkbox"/> Circular Materials in Alberta	2025	2024	2023	0000099911	Report Submitted	View PDF
<input type="checkbox"/> Circular Materials in Ontario	2026	2025	2024	0040019463	In Progress	View PDF

Download All Reports

Downloading Past Invoices

From the home page, launch the 'View Invoices' tile. Or, launch the 'View/Edit Account' tile and select the 'Invoices' tab.

1. Select the 'Invoices' tab.
2. Use the filters to find a single invoice or a set of invoices that match your search criteria. Click 'X' icon on the right to clear your filters. You can also click on any header in the table to sort.
3. Use the 'Download All Invoices' button to download .pdfs of invoices in a zip file.
4. Check off specific invoices. These are the only invoices that will be downloaded if the 'Download All Invoices' button is clicked.
5. Click any 'Sales Order' number to open a .pdf copy of that report, including the kg and materials reported.
6. Click the 'Invoice' number to open a .pdf of the applicable invoice.
7. Invoices under \$5,000 CAD can be paid on the Portal with a credit card. Click the 'Pay By Credit Card' button on the applicable invoice to begin this process.

Profile Programs Past Reports **Invoices** Shared Files Manage Contacts Interest Invoices

Invoices
Use fields below to filter/search from list of All Invoices

Program: Invoice Period: Invoice/Sales Order Total: Due Date: Payment Status:

For the most up to date information on your account balance, please refer to you last monthly statement or contact accounts receivable at accounting@circularmaterials.ca. See the bottom of this page for more information about invoices and payment.

All Invoices (20)

Program	Invoice Period	Reference Document	Invoice	Fee Details	Total	Due Date	Payment Status
<input type="checkbox"/> Stewardship Ontario Blue Box	2012	70001884	90147245		\$1.68	Sep 17, 2020	✓Paid
<input type="checkbox"/> Stewardship Ontario Blue Box	2013	70001881	90147214		\$1.05	Sep 11, 2020	✓Paid
<input type="checkbox"/> Stewardship Ontario Blue Box	2013	70001885	90030879		\$1.09	Jun 19, 2014	✓Paid
<input type="checkbox"/> Stewardship Ontario Blue Box	2014	70001882	90147212		\$1.05	Sep 11, 2020	✓Paid
<input type="checkbox"/> Stewardship Ontario Blue Box	2014	70002504	90036473		\$25.17	Sep 10, 2014	✓Paid
<input type="checkbox"/> Stewardship Ontario Blue Box	2014	70003302	90043417		\$0.00	Jan 02, 2015	✓Paid
<input type="checkbox"/> Stewardship Ontario Blue Box	2014	70004906	90045858		\$0.00	Jan 02, 2015	✓Paid
<input type="checkbox"/> Stewardship Ontario Blue Box	2016	57078	90178398		\$0.99	May 01, 2022	✓Paid
<input type="checkbox"/> Stewardship Ontario Blue Box	2022	75719	90162910		\$0.00	Jan 31, 2022	✓Paid

Invoices are published as per the payment terms in the Producer Services Agreements, Membership or Customer Agreements, and/or Program Rules and consider your individual billing preferences. All invoiced amounts are in Canadian funds. Invoices that are \$5,000.00 or less can be paid by credit card through a secure online payment facility hosted by Moneris. Payment status will be updated within 72 hours. Please refer to the WeRecycle Terms and Policies for information on payment processing and use of the portal. For Producer inquiries, please contact 1-877-667-2626 or info@circularmaterials.ca.

Profile Programs Past Reports **Invoices** Shared Files Manage Contacts Interest Invoices

Invoices
Use fields below to filter/search from list of All Invoices

Program: Invoice Period: Invoice/Sales Order Total: Due Date: Payment Status:

For the most up to date information on your account balance, please refer to you last monthly statement or contact accounts receivable at accounting@circularmaterials.ca. See the bottom of this page for more information about invoices and payment.

All Invoices (83)

Program	Invoice Period	Reference Document	Invoice	Fee Details	Total	Due Date	Payment Status
<input type="checkbox"/> Circular Materials in Alberta	2025	91405	90217532	Circular Materials in Alberta_2025_Fe...	\$2,060.83	Apr 30, 2025	<input type="button" value="Pay by Credit Card"/>
<input type="checkbox"/> Circular Materials in Alberta	2025	91405	90217533	Circular Materials in Alberta_2025_Fe...	\$2,060.83	Jul 31, 2025	<input type="button" value="Pay by Credit Card"/>
<input type="checkbox"/> Circular Materials in Alberta	2025	91405	90217534	Circular Materials in Alberta_2025_Fe...	\$2,060.83	Oct 31, 2025	<input type="button" value="Pay by Credit Card"/>
<input type="checkbox"/> Circular Materials in Ontario	2025	89440	90219555		\$5,347.53	Jan 31, 2025	
<input type="checkbox"/> Circular Materials in Ontario	2025	89440	90219556		\$5,347.53	Apr 30, 2025	
<input type="checkbox"/> Circular Materials in Ontario	2025	89440	90219557		\$5,347.53	Jul 31, 2025	
<input type="checkbox"/> Circular Materials in Ontario	2025	89440	90219558		\$5,347.48	Oct 31, 2025	
<input type="checkbox"/> Stewardship Ontario Blue Box	2025	95754	90231778		\$413.44	Apr 30, 2025	<input type="button" value="Pay by Credit Card"/>
<input type="checkbox"/> Stewardship Ontario Blue Box	2025	95754	90231779		\$413.44	Jul 31, 2025	<input type="button" value="Pay by Credit Card"/>

Invoices are published as per the payment terms in the Producer Services Agreements, Membership or Customer Agreements, and/or Program Rules and consider your individual billing preferences. All invoiced amounts are in Canadian funds. Invoices that are \$5,000.00 or less can be paid by credit card through a secure online payment facility hosted by Moneris. Payment status will be updated within 72 hours. Please refer to the WeRecycle Terms and Policies for information on payment processing and use of the portal. For Producer inquiries, please contact 1-877-667-2626 or info@circularmaterials.ca.