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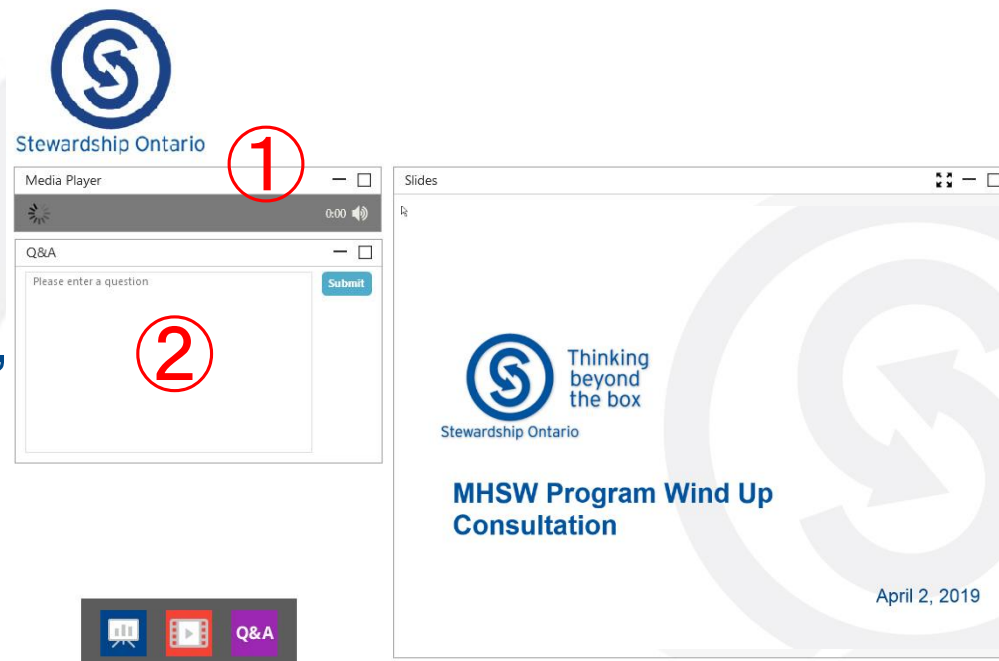
Stewardship Ontario

MHSW Program Wind Up Consultation

April 2, 2019

Webinar Details

- Speaker advances slides
- Sound slider ①
- Questions/comments at 'Q&A' ② then click 'submit'
- If you have technical issues also let us know via 'Q&A' box



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Agenda

- Stewardship Ontario MHSW Wind Up Management
- Overview WDTA Wind Up Process:
 - Background – Regulatory Process
 - MHSW Consultation Process and Scope
 - Ministerial Direction and Statutory Requirements
- Proposed MHSW Wind Up Plan
 - Current Program and Key Elements
 - MHSW Wind Up Financials
 - 2018 Financials and Wind Up Forecasts
 - Options re Surplus Funds
 - Proposed Operational Schedules
 - Other Wind Up Proposals:
 - Data Management
 - Asset Management (Orange Drop)
 - Promotion and Education
 - Communications Plan
 - Final Wind Up Steps
 - Next Steps
 - Questions

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MHSW Wind Up Management



Stewardship Ontario has taken the following steps, working in consultation with the Resource Productivity and Recovery Authority (RPRA), to ensure there is no real, potential or apparent Conflict of Interest:

- Created the MHSW Executive Committee (chaired by independent Director) to:
 - Oversee development and execution of Wind Up Plan;
 - Ensure delivery of MHSW operations during Wind Up period;
 - Provide direction on MHSW financial matters.
- MHSW Wind Up Project Manager reports directly to the MHSW Executive Committee Chair to oversee the Wind Up and staff involved in MHSW administrative functions and activities.
- Stewardship Ontario will continue to provide program delivery through existing service agreements; however, under the new MHSW reporting structure, senior CSSA* staff are not responsible for any MHSW Wind Up decisions:
 - Stewardship Ontario Board members who are also CSSA Board members do not participate in MHSW wind up plan decisions.

* Canadian Stewardship Services Alliance



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Overview WDTA Wind Up Process

Background

- In April 2018 the Minister of the Environment and Climate Change* issued direction to Stewardship Ontario to wind up the MHSW Program by December 31, 2020.
- In December 2018, the Minister issued subsequent direction to wind up single-use batteries by June 30, 2020.

Ministry letters available at: stewardshipontario.ca/mhsw-windup/

- Stewardship Ontario must submit a Wind Up Plan (WUP) to the Resource Productivity and Recovery Authority (RPRA) for approval no later than June 30, 2019.
- Implementation of the Wind Up Plan will begin on the date that RPRA provides approval, no later than December 31-2019.
- Upon wind up, materials collected under the MHSW Program will be managed according to individual producer responsibility framework under the *Resource Recovery and Circular Economy Act, 2016* (RRCEA).

* Now Ministry of Environment, Conservation and Parks (MECP)

Resource Productivity and Recovery Authority (RPRA)



- Regulatory body created by the Ontario Government to enforce new individual responsibility requirements;
- Receives its authority from the *Resource Recovery and Circular Economy Act, 2016* (RRCEA) and the *Waste Diversion Transition Act, 2016* (WDTA).

Responsibilities include:

- Overseeing existing waste diversion programs until they are wound up.
- Approving wind-up plans developed by industry funding organizations and overseeing their implementation.
- Developing and operating a registry for producers responsible for materials under the RRCEA to register with the Authority and report on waste recovery.
- Carrying out compliance and enforcement activities.

Authority is not replacing Stewardship Ontario; the Authority will not:

- Contract with stewards and service providers;
- Collect money from stewards to pay service providers (stewards may be required to pay registration fees to the Authority);
- Pay incentives (stewards/producers will be responsible for funding recycling under RRCEA).

MHSW Wind Up Development Process

- Stewardship Ontario submits MHSW Wind Up Plan to RPRA:
 - Must be consistent with Ministerial direction and statutory requirements (and RPRA IFO Wind Up Guide) (see Appendix for statutory plan requirements):
 - Meaningful consultation;
 - No disruption to existing program during wind up;
 - Fairness for stakeholders.
- RPRA reviews plan for consistency with Ministerial direction and statutory requirements:
 - Also consults with stewards, municipalities, First Nations communities and other affected stakeholders;
 - Under the WDTA, RPRA can attach conditions to their approval of the Plan and the Minister may direct development of amendments to the Wind Up Plan;
 - Ministerial direction anticipates RPRA will approve MHSW Wind Up Plan no later than December 31, 2019.
- Stewardship Ontario then implements Wind Up Plan as approved by the RPRA.

Wind Up Plan Consultation & Other RPRA/MECP Initiatives

MHSW Wind Up Plan Consultation

In Scope:

- Today's consultation is focused on proposals to wind up the MHSW program.

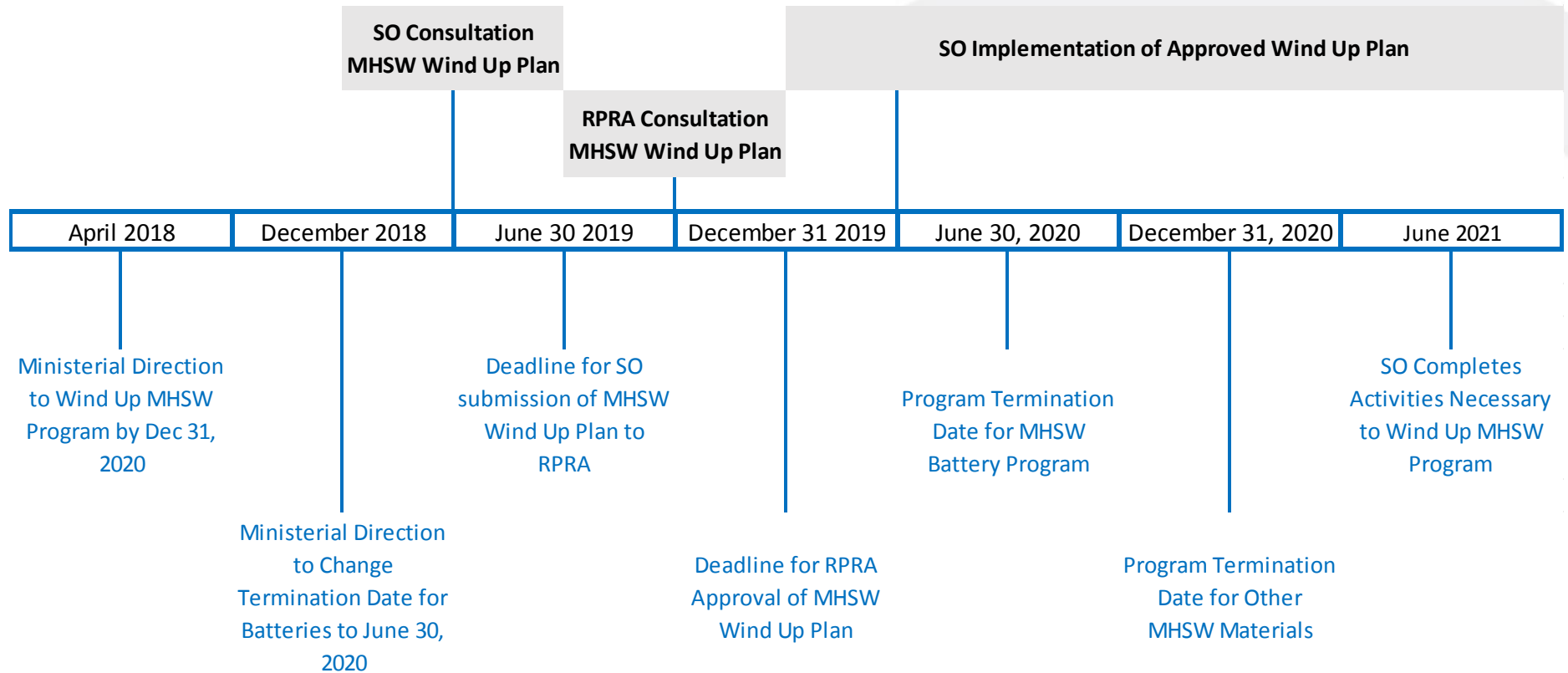
Out of Scope:

- Anticipated RRCEA regulations for MHSW Materials:
 - MECP held webinars in January re policy considerations for regulations for batteries WEEE* materials;
 - Further MECP consultation anticipated on draft regulations.
- Anticipated RRCEA registration requirements for MHSW stewards and service providers under RRCEA framework.
- Other waste management programs:
 - Tires; Waste Electronics and Blue Box materials.

* Waste Electrical and Electronic Equipment

Overview Key Wind Up Dates

MHSW Wind Up Plan Process





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Current MHSW Program & Key Wind Up Elements



No Proposed Changes to Designated MHSW Materials During Wind Up

- ISP • **Antifreeze**, and the container in which it is contained
- ISP • **Fertilizers**, and the containers in which they are contained
- ISP • **Oil containers** that have a capacity of 30 litres or less and that were manufactured and used for the purpose of containing lubricating oil
- ISP • **Oil filters** – after they have been used for their intended purpose
- ISP • **Paints and coatings**, and the containers in which they are contained
- ISP • **Pesticides**, and the containers in which they are contained
- **Pressurized containers** (Non-refillable and Refillable)
- **Single-use dry cell batteries**
- ISP • **Solvents**, and the containers in which they are contained



Current MHSW Program Administration



- Under WDTA, Stewardship Ontario responsible for managing designated MHSW waste materials.
- Act also permits management of such materials under industry stewardship plans (ISPs):
 - Product Care Association (PCA) now managing paints & coatings, pesticides, solvents and fertilizers (PSF);
 - Automotive Materials Stewardship (AMS) manages oil filters, oil containers, antifreeze and antifreeze containers;
 - Soda Stream manages proprietary pressurized containers.
- Stewardship Ontario continues to operate battery and pressurized container programs and represents some stewards with respect to materials managed by ISPs:
 - Purchases credits for materials from PCA and AMS on behalf of related stewards which did not join ISPs.

General Approach to MHSW Program Wind Up

- For MHSW materials managed by Stewardship Ontario (batteries & pressurized containers):
 - No proposed changes to service provider incentive rates and processes during the wind up period;
 - Program performance maintained or improved throughout wind up period (see Appendix for current program targets);
 - Stewardship Ontario to monitor program results and address issues if required.
- For MHSW materials managed by ISPs:
 - Stewardship Ontario will seek to extend commercial terms with ISP operators to purchase performance credits for related stewards until MHSW program termination date.
- Emphasis on clear and transparent communications throughout the wind up period:
 - Advance notice of all changes affecting stakeholder as program is terminated.



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MHSW Wind Up Financials



Financial Disclaimer

All financial projections, forecasts and options disclosed in this presentation, including forecasts and options relating to surplus amounts that may be available at the conclusion of the wind-up of the Municipal Hazardous or Special Waste program, are based on assumptions about future events and conditions that are not ascertainable at this time.

Therefore, the actual results achieved during the wind-up period may vary from the projections and forecasts and options disclosed herein, even if the assumptions materialize, and such variation may be material. Stewardship Ontario makes no representation, warranty or other assurance that any of the estimates, forecasts, projections or options will be realized.

MHSW 2018 Financials

2018 MHSW Operating Results Overview

		\$ Millions
Revenue		
	Steward Fees	\$19.6
	Investment Income	0.4
	Total	\$20.0
Expenses		
	Direct Material Costs	\$12.3
	Promotion and Education	0.08
	Administration	3.3
	RPRA Fees	0.2
	Total	\$15.9
Operating Surplus/(Deficit)		\$4.1
	CRA HST Refund	29.4
Total 2018 Surplus		\$33.5
Accumulated MHSW Reserves as of December 2018		\$53.1

* CRA HST Refund relates to claims for input tax credits for fees related to the MHSW program since its inception in 2008.

2018 MHSW Reserves by Material Category

MHSW Reserves December 2018 Including HST Adjustments (\$000)

	Accumulated Surplus (\$000)	Deferred Revenue (2012) (\$000)	Total Reserve Estimate December 2018 (\$000)
Antifreeze	\$1,583	\$527	\$2,110
Fertilizers	127	5	\$132
Oil Containers	9,779	715	\$10,494
Oil Filters	7,684	2,688	\$10,372
Paints/Coatings	11,793	3,141	\$14,934
Pesticides	58	11	\$69
Pressurized Containers (Non-Refillable)	405	110	\$515
Pressurized Containers (Refillable)	286	2	\$288
Single-Use Batteries	5,393	1,903	\$7,296
Solvents	1,410	37	\$1,447
Total Reserves Allocated by Material	\$38,518	\$9,139	\$47,657
General MHSW Reserves (Restricted and Unrestricted)	\$5,429		\$5,429
Total MHSW Reserves December 2018	\$46,047		\$53,086

General MHSW Reserves include \$2 million from 2018 HST adjustment with remainder of HST refund (\$27.4 million) allocated to material reserves.

Initial MHSW Wind Up Budget Forecasts 2019*

Initial MHSW Wind Up Budget Forecast (\$000)

		2019	
		(\$000)	
Revenue		\$16,096	Normal program costs financed through steward fees
Program Operating Expenses			
	Direct Material Costs	\$13,110	
	Administration	2,986	
Sub-Total		\$16,096	
Initial Estimate MHSW Wind Up Costs			Stewardship Ontario proposing that general wind up costs (unrelated to specific material categories) be financed by drawing down from general MHSW reserves (rather than billed to stewards as part of operating costs).
	Plan Development/Implementation	\$887	
	RPRAs Fees**	450	
	Contingencies	0	
Total Wind Up Cost Estimate		\$1,337	

Note: Budget forecasts for 2020 & 2021 TBD

* Financial projections, forecasts and options disclosed on this slide are subject to the disclaimer set out on slide # 17. Stewardship Ontario makes no representation, warranty or other assurance that any of the estimates, forecasts, projections or options set out on this slide will be realized.

** Note RPRAs Fees \$450k represents the estimated wind-up portion based on RPRAs projection for MHSW total cost of \$600k for 2019. Stewardship Ontario has no control over potential fluctuations in relation to actual RPRAs costs.

Finalizing MHSW Wind Up Financial Forecasts*

- Current MHSW program has aggregate reserves approximately \$53.1 million as of year end 2018.
 - MHSW reserves will be reduced by the total wind-up costs.
- However, forecasting MHSW surpluses by material category at the end of program termination will be dependent on a number of factors:
 - Wind Up Options implemented in relations to MHSW surplus funds (see options on the following slides);
 - How wind up costs are allocated by material type; and
 - Level of contingency funding necessary to ensure Stewardship Ontario has sufficient funds complete all MHSW wind up activities.

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Key Wind Up Considerations: Options re Surplus Funds*

- As of 2018 Stewardship Ontario has a surplus in each MHSW material category.
- Ministerial Direction identifies two main approaches to addressing potential surplus funds:
 1. Disburse funds to stewards;
 2. Operate program at no cost to stewards (pressurized containers and batteries).

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Ministerial Direction: Options re Surplus Funds

Ministry's direction related to surplus funds outlines the following:*

- Interests of current and future consumers should be considered when developing options to deal with program surpluses and/or deficits.
- Ensure consistency with regulations and statute.
- Return of surplus funds should be in proportion to steward contributions to these surpluses, and must include stewards of MHSM categories for which there is an approved ISP (including former stewards that now participate with ISPs).
- Return of surplus funds may include fee elimination for materials managed by Stewardship Ontario, as long as fee elimination is in effect until program termination.
- Surplus should be returned to stewards (except in the case of fee elimination) who contributed to the surplus within 3 months of the plan being approved.
- Return of surplus funds to stewards will be determined in a manner that provides sufficient funds to cover costs set out in the regulations (including operating costs, wind-up costs and costs incurred by the Authority).

*Ministry letters available at: stewardshipontario.ca/mhsw-windup/

Surplus Funds Option 1: Disbursement to Stewards*

- Proposed two-stage process:
 - Initial disbursement March 31, 2020;
 - Final disbursement following program termination;
 - Based on steward contributions over course of program (consistent with principles set out in the WDTA and Ontario Regulation 387/16).

Considerations:

- *Consistent with ministerial direction, statutory requirements and regulations.*

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Surplus Funds Option 2: Run Program at No Cost to Stewards*

- Operate pressurized container and battery programs for a period of time at no cost to stewards:
 - Battery program potentially for 1 to 2 quarters;
 - Refillable pressurized container program potentially for 2 to 3 quarters;
 - Non-refillable pressurized container program potentially for one quarter.

Considerations:

- *Stewards that benefit from program fee reduction during wind-up period may differ in proportion to stewards that contributed to program surpluses;*
- *Treats MHSW battery and pressurized container stewards differently than other MHSW material stewards;*
- *Not applicable to programs managed by ISPs;*
- *There are no explicit consumer fees related to MHSW materials (unlike other waste diversion programs, tires and electronics).*

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MHSW Financial Questions

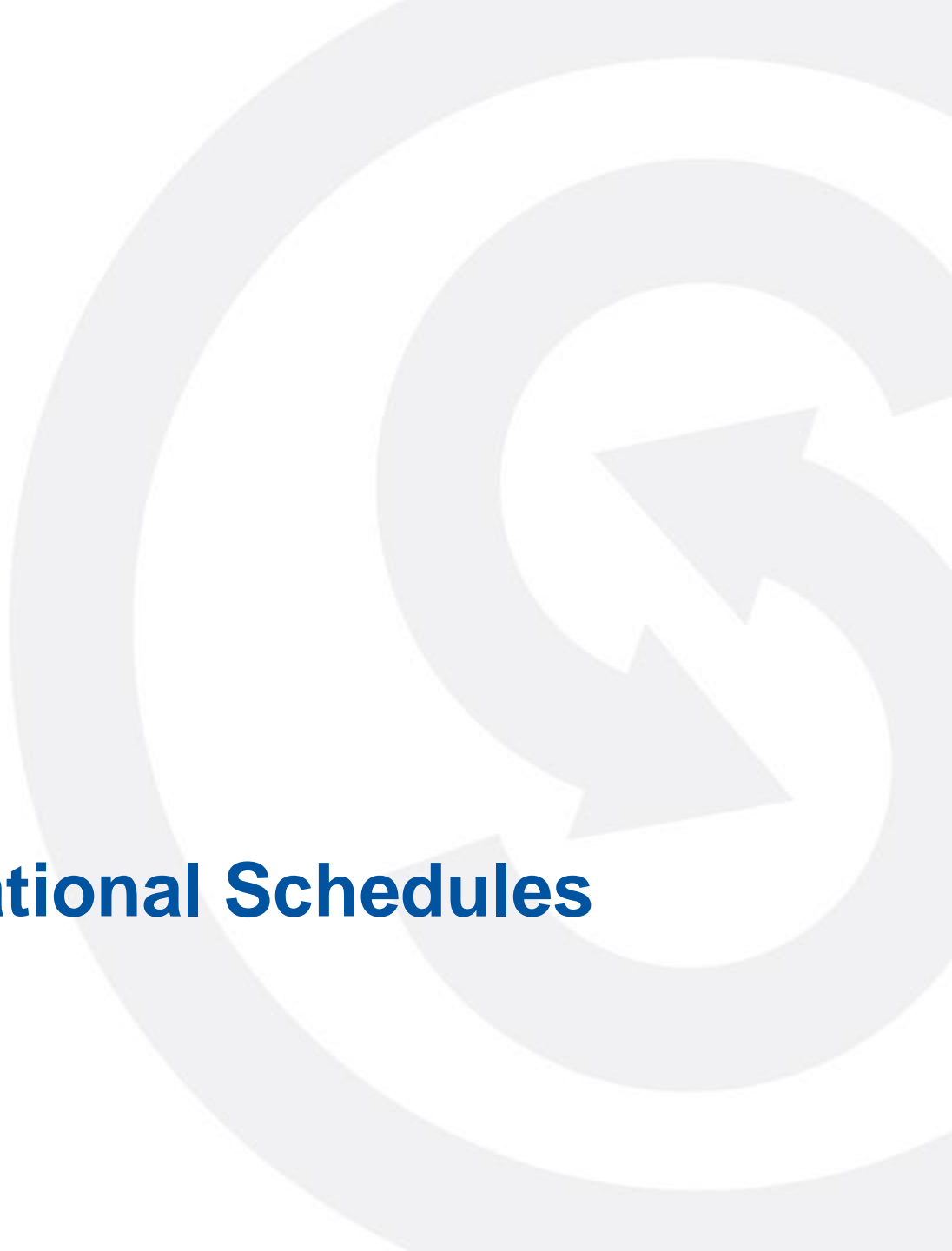
1. Do you support implementing different surplus disbursement options for different MHSW material categories?
i.e. Disburse surpluses to stewards for some MHSW materials (Option 1) but implement (Option 2) for other MHSW materials.
2. Are there other options that we should consider regarding disbursement of MHSW surplus funds?
3. What are the principal concerns or issues associated with MHSW surplus fund options?



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MHSW Wind Up Proposed Operational Schedules



Batteries: Service Provider WUP Schedule

- Stewardship Ontario will provide transportation and processing incentives for batteries collected up to June 30, 2020.
- Service providers will have until August 31, 2020 to submit transportation and processing claims for batteries collected by June 30, 2020.
- Transporters will be responsible for:
 - Servicing collection sites with pickups by July 10th (for materials collected up to June 30, 2020) to ensure eligibility for incentives;
- Stewardship Ontario will work with stakeholders to transition Orange Drop branded materials.
- Stewardship Ontario to monitor claims to ensure consistency with historical practice.

Batteries: Steward WUP Reporting & Payment Schedule

Supply Report	Report Due Date	Data Included
Q2 2020	April 30, 2020	Q1 Data (Jan 1 – Mar 31)
Q3 2020	July 31, 2020	Q2 Data (April 1 – June 30)
Final Adjustment Requests	May 31, 2020 Aug 31, 2020	- For 2019 and earlier; - For 2020 only.

Steward Payment Schedule

Invoice Payment	Costs	Invoice Due Date	Summary
Q2 Invoice (sent April 30)	Q1 material management & administrative costs	May 31, 2020	Q1 Report (Q4 data) Q1 Costs Q2 Invoice
Q3 Invoice & Final True Up (sent July 31)	Q2 material management & administrative costs	Aug 31, 2020	Q2 Report (Q1 data) & Previous 3 Quarters Q2 Costs Q3 Invoice

Batteries: Final Steward Report Adjustment Requests

- Steward adjustment report window shorter than the current 2 year period to accommodate program wind up.
- For 2019 calendar year and earlier, final adjustment requests due May 31, 2020:
 - Steward adjustment invoices/credit notes will be factored into final July invoices where appropriate – payment due August 31, 2020.
- For 2020 supply reports, final adjustment request also due August 31, 2020.

Pressurized Containers (Refillable and Non-Refillable): Service Provider WUP Schedule

- Stewardship Ontario will provide transportation and processing incentives for pressurized containers collected and picked up prior to December 31, 2020.
- Service providers will have until February 28, 2021 to submit transportation and processing claims for containers collected by December 31, 2020.
- Transporters will be responsible for:
 - Servicing collection sites by January 8th, 2021
(for materials collected up to December 31, 2020).
- Stewardship Ontario will work with stakeholders to transition Orange Drop branded materials.
- Stewardship Ontario to monitor claims to ensure consistency with historical practice.

Automotive Materials: Service Provider WUP Schedule

- Stewardship Ontario will seek to extend commercial terms to purchase performance credits for automotive materials* from AMS until December 31, 2020.
 - Stewardship Ontario will propose amendments to the AMS service contract to extend the termination date to December 31, 2020.
 - Stewardship Ontario will propose to process final financial arrangements with AMS after the program termination date in a manner consistent with existing contractual terms.
- * Automotive materials includes oil filters, oil containers, antifreeze and antifreeze containers.

Paints, Pesticides, Solvents & Fertilizers: Service Provider WUP Schedule



- Stewardship Ontario will seek to extend commercial terms for the purchase of performance credits for PSF* from the Product Care Association (PCA) until December 31, 2020:
 - Stewardship Ontario will propose amendments to PCA service contract re PSF materials to terminate agreement on December 31, 2020;
 - Stewardship Ontario will propose to process final financial arrangements with PCA after the program termination date in a manner consistent with existing contractual terms.
- Stewardship Ontario will propose to continue to purchase paints** credits up until program termination from PCA.

* PSF includes pesticides, solvents and fertilizers and containers

** Paints includes paints, stains, coatings and containers

Municipalities & First Nations Communities

Events:

- For Single-use Batteries, municipalities and First Nation communities will have until August 31st 2020 (two months after program termination date of June 30, 2020) to submit final claims for collection events scheduled prior to program termination.
- For Pressurized Containers, municipalities and First Nation communities will have until February 28th 2021 (two months after program termination date of December 31, 2020) to submit final claims for collection events scheduled prior to program termination.

Depot Hour Payments:

- Municipal contracts will need to be amended to accommodate different MHSW material program termination dates:
 - Stewardship Ontario will circulate amendments for municipal review well before program termination dates;
 - Will propose that municipalities & First Nations communities receive depot hour payments:
 - For batteries up until June 30, 2020;
 - For other MHSW materials until December 31, 2020.

All MHSW Materials excluding Batteries: Steward WUP Reporting & Payment Schedule

Supply Report	Report Due Date	Data Included
Q4 2020	Oct 31, 2020	Q3 Data (July 1 – Sept 30)
Q1 2021	January 31, 2021	Q4 Data (Oct 1 – Dec 31)
Final Adjustment Requests	Nov 30, 2020 Feb 28, 2021	- For 2019 and earlier; - For 2020.

Steward Payment Schedule

Invoice Payment	Costs	Invoice Due Date	Summary
Q4 Invoice (Sent Oct 31)	Q3 material management & administrative costs	Nov 30, 2020	Q3 Report (Q2 data) Q3 Costs Q4 Invoice
Q1 Invoice & Final True Up (Sent Jan 31)	Q4 material management & administrative costs	Feb 28, 2021	Q4 Report (Q3 data) Q4 Costs Q1 Invoice

All MHSW Materials excluding Batteries: Final Steward Report Adjustment Requests

- Steward adjustment report window shorter than the current 2 year period to accommodate program wind up.
- For 2019 calendar year and earlier, final adjustment requests due Nov 30, 2020:
 - Steward adjustment invoices/credit notes will be factored into January invoices where appropriate – payment due February 28, 2021.
- For 2020 supply reports, final adjustment requests also due February 28, 2021.



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MHSW Wind Up Plan Other Proposals



Steward Rules During Wind Up

- Wind Up Plan will include draft revisions to MHSW steward rules.
- Reporting deadlines for adjustments will need to be amended to accommodate wind up.
- Recommended surplus fund options may also require rule amendments.

- Stewardship Ontario will transfer MHSW steward and service provider recycling data to the RPRA:
 - Security measures will be implemented to ensure commercially sensitive and confidential information is protected throughout the transfer process:
 - Staff with access to MHSW data will be required to adhere to confidentiality guidelines.
- Stewardship Ontario will only retain such information as necessary to comply with legal tax and corporate requirements.

MHSW Assets (Orange Drop)

- Stewardship Ontario does not intend to retain use of the Orange Drop logo or website following MHSW program termination (other than a six-month transitional period to assist program transition).
- Seeking stakeholder feedback on interest in seeing Orange Drop continued under new RRCEA framework.

If stakeholders support continuation of Orange Drop:

- What are appropriate potential conditions associated with continued use of Orange Drop branding and website?
- Who should own and run Orange Drop in the future?
- Who should have access to Orange Drop services?

MHSW Assets: Other than Orange Drop

- Other than Orange Drop (and cash reserves), the MHSW program does not have any significant physical assets or intellectual property rights.
- Limited MHSW branded materials and assets have zero book value and will be disposed or recycled as appropriate.

Promotion & Education Spending

- MHSW Promotion and Education spending approximately \$70,000 in 2018.
- Stewardship Ontario is not proposing any reductions to P&E spending during wind up.
- Implementing program termination may require additional P&E outreach to ensure stakeholders are aware of key wind up changes and transition dates.

Communications Strategies:

- Ensure clear, relevant and timely information for stakeholders – no surprises re wind up activities.
- Encourage open dialogue and maintain opportunities for stakeholder feedback and suggestions – adjust messaging as required.

Communications Activities:

- Website updates; email blasts; webinars; meetings; direct contacts as required.

Final Wind Up Steps

- After program termination date, MHSW activities will need to be conducted for a number of months to finalize the program.
- Under the proposed operational schedule, final stakeholder submissions* to Stewardship Ontario will be due 2 months after the program termination date:

Stewardship Ontario can then:

- Conduct final financial reconciliations related to program operations and issue any applicable disbursements;
- Complete final arrangements for transfer of data to RPRA;
- Implement final steps to terminate MHSW program activities including final service agreement terminations and or adjustments (including CSSA service agreement);
- Implement changes to websites, links, etc.
- Implement staff severance arrangements if applicable;
- Submit final MHSW Wind Up Plan implementation report to RPRA and MECP (target Fall of 2021).

* Submissions includes transportation, processing and event claims.



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MHSW Wind Up Plan Feedback & Next Steps

- All MHSW Wind Up information is available at: stewardshipontario.ca/mhsw-windup
- Today's webinar recording and presentation will be available on the above webpage on April 3.
- Q&A document with questions received during the webinar will be posted within the next couple of weeks.

Wind Up Plan: Further Stakeholder Feedback

- Feedback needed by **Thursday May 1, 2019**
 - Email feedback to consultation@stewardshipontario.ca;
 - Submit feedback via the online [feedback form](#); or
 - Mail feedback to Stewardship Ontario,
1 St. Clair Ave. W, Suite 700, Toronto, ON M4V 1K6.
- Offer of meetings.
- Wind Up Plan will include a consultation report outlining feedback and how it was considered in the Plan's development.

Wind Up Plan: Next Steps

- Stewardship Ontario will consider comments and additional stakeholder feedback in developing the final MHSW Wind Up Plan.
- Stewardship Ontario will submit the Wind Up Plan to RPRA by June 30, 2019.
- RPRA will release and conduct further consultations on MHSW Wind Up Plan content after June 30th.



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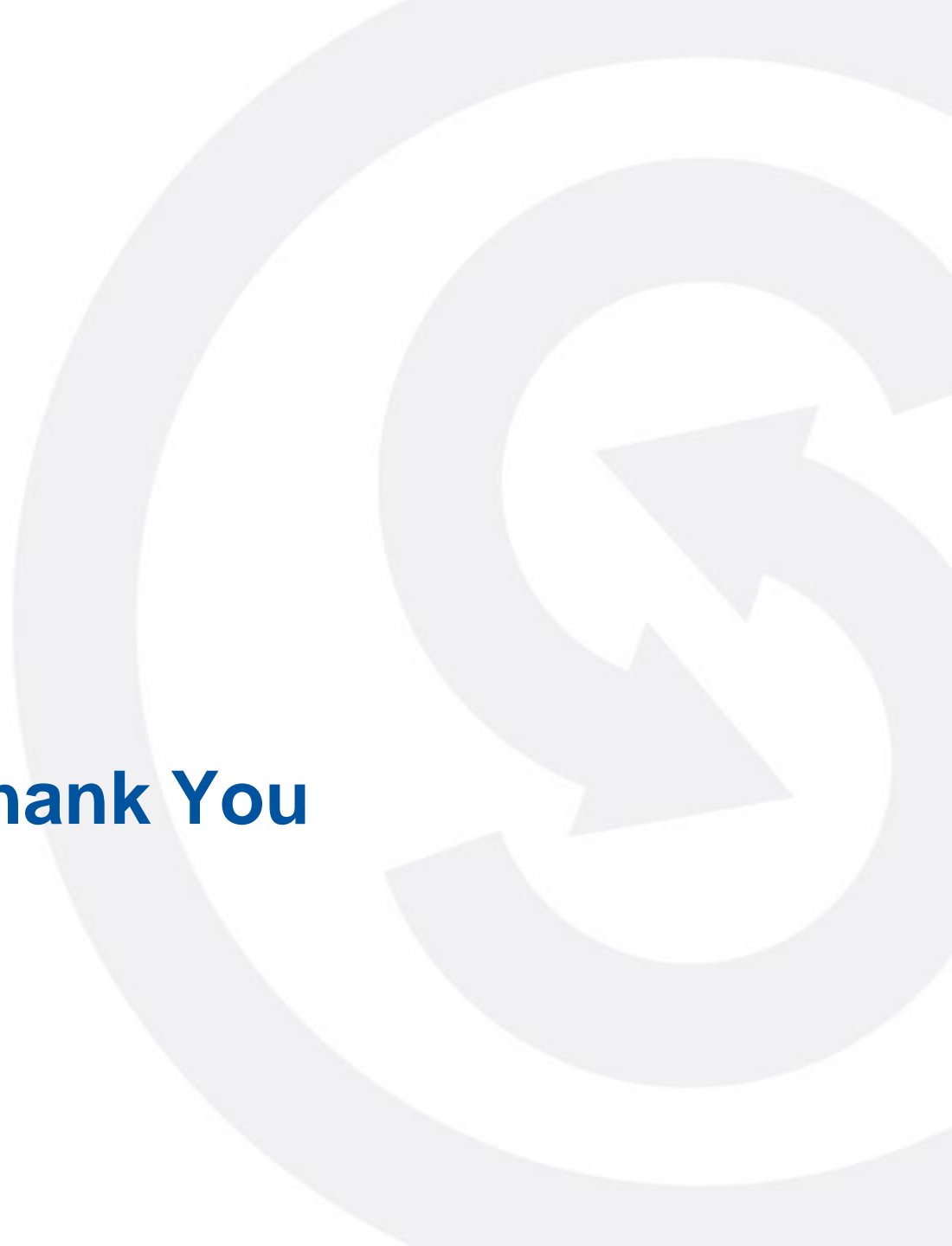
MHSW Wind Up Plan Final Questions?



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Thank You





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Appendix



MHSW Program Targets

Material	Collection	Diversion
Antifreeze	50%	50%
Fertilizer	NA	NA
Oil Containers	52%	52%
Oil Filters	85%	85%
Paints and Coatings	77%	62%
Pesticides	57%	NA
Pressurized Containers: Non-refillable	46%	46%
Pressurized Containers: Refillable	98%	98%
Single-use Batteries	40%	28%
Solvents	46%	6%

WDTA Wind Up Statutory Requirements

Subsection 14(12) of WDTA requires IFO Wind Up Plans to include:

1. A description of the designated waste that will no longer be included in the program.
2. A description of how the program will be operated while the plan is being implemented.
3. A proposed timeline according to which key aspects of the plan will be implemented.
4. A proposal for dealing with the affected assets, liabilities, rights and obligations of any affected industry funding organization.
5. A proposal for transferring or sharing data that is within the industry funding organization's custody or control and that relates to the waste that will no longer be included in the program.
6. A description of changes to the program that are anticipated to be necessary to implement the plan.
7. Any other information the Minister specifies.

Section 33 (5) WDTA

Fees

(5) In making rules under clause (1) (b), the industry funding organization shall have regard to the following principles:

1. The total amount of fees paid by stewards under section 34 in respect of a waste diversion program for a designated waste should not exceed the sum of the following amounts:
 - i. The costs of operating the program.
 - ii. The costs of developing and implementing changes to the program.
 - iii. The costs of developing and implementing a plan to wind up all or part of the program.
 - iv. The costs incurred by the organization or the Authority to wind up all or part of the program.
 - v. The costs incurred by the organization or the Authority to wind up the organization.
 - vi. Costs incurred by the Authority in exercising its powers and carrying out its duties as they relate to the industry funding organization.
 - vii. Costs incurred by the Crown in administering this Act and the regulations, as the costs relate to the industry funding organization and the Authority's oversight of it, including costs associated with appeals to the Tribunal of the Authority's orders.
2. The fee paid by a steward should fairly reflect the proportion of the sum referred to in paragraph 1 that is attributable to the steward.

2018 MHSW Operating Expenses by Program Material

2018 MHSW Program Costs by Material Category (\$000)

	Total Program Costs
	(\$000)
Antifreeze	\$426
Fertilizers	64
Oil Containers	1,984
Oil Filters	2,330
Paints/Coatings	263
Pesticides	52
Pressurized Containers (Non-Refillable)	1,038
Pressurized Containers (Refillable)	776
Single-Use Batteries	8,831
Solvents	80
Total	\$15,844

Key Wind Up Dates

Summary for Service Providers

Key Wind Up Date	Description
Batteries	
June 30, 2020	Program Termination Date (Deadline for arrangement of collections)
July 10, 2020	Deadline for pick up of materials from collection sites
August 31, 2020	Deadline for Service provider claims submissions for both transportation and processing
Other MHSW Materials	
December 31, 2020	Program Termination Date (Deadline for arrangement of collections)
January 8, 2021	Deadline for pick up of materials from collection sites
February 28, 2021	Deadline for Service provider claims submissions for both transportation and processing

Key Wind Up Dates Summary for Stewards

Key Wind Up Date	Description
Batteries	
May 31, 2020	Deadline for steward supply report adjustments 2019 (and earlier)
June 30, 2020	Program Termination Date
July 31, 2020	Final Steward Supply Report (Q2 2020)
August 31, 2020	Final steward invoices due Deadline for steward 2020 supply report adjustments
Other MHSW Materials	
November 30, 2020	Deadline for steward supply report adjustments 2019 (and earlier)
December 31, 2020	Program Termination Date
January 31, 2021	Final Steward Supply Report (Q4 2020)
February 28, 2021	Final steward invoices due Deadline for steward 2020 supply report adjustments
TBD Target May-June 2021	Final Program Financial Reconciliations (All Materials)